

Minutes of the Friends of Kurth Kiln 2016 Annual General Meeting held on Saturday 8 October at Kurth Kiln

- 1. Meeting Start** – 10:00am, chaired by Craig, President
 - a. Present – Craig, Bev, Ursula, Alfred, Glen, Jan, Joe,
 - b. Apologies / Proxies: Michael, Val, Jasper, Carmel, Ron, Henriette, Matt, Meredith, and Laurence, Raewyn, Tyrone

- 2. Minutes of the 2015 AGM** where tabled
 - a. Acceptance of Minutes moved by Glen, seconded Joe and carried

- 3. Reports**
 - a. President's Report
 - i. Craig spoke about the value of volunteering and that without the volunteers and their work there would not be a Friends of Kurth Kiln group. He thanked all the members for their contribution during the year, in whatever form this may have been..
 - ii. The total number of Volunteer Hours contributed by the Friends of Kurth Kiln for the year 2015/16 was 3480 hours.
 - iii. He highlighted the fact that the 2016 Kurth Kiln Heritage festival was again a great success and that many participants have already expressed their wish to come back next year
 - iv. New members for the year are: Lyn Ter Maten, Robert Lindhe, Metthew Goodson. On a sad note Ken Banks past away in July this year after a difficult struggle with cancer. Our thoughts are with his wife Dawn.
 - v. The Friends of Kurth Kiln now have 124 members on our books, 34 of which are family registrations.
 - vi. Acceptance of the President's Report was moved by Glen, seconded by Joe and carried
 - b. Activity Report
 - i. The 2015/16 Activity Report of the Friends of Kurth Kiln was circulated. This year has been again an active period for the Friends of Kurth Kiln. A full report covering the 12 month from 1 July 2015 to the 30 June 2016 can be found on the Activity Page of our website, friendsofcurthkiln.org.au. In summary the report lists the following items and projects:
 - (1) Meetings and Working Bees
 - (a) 11 regular monthly meetings were held and ongoing maintenance was carried out as required. The May meeting was cancelled due to the Parks Victoria Volunteer Day event
 - (2) Publications
 - (a) Our December and June issues of THE KILN newsletter were produced by Meredith
 - (b) A convenient portable Pull-Up Banner was created by Laurence for easier promotion.
 - (3) Grant works
 - (a) New Project Grants have been received from Yarra Ranges Council, DEPI Communities for Nature and the Threatened Species Protection Initiative
 - (b) Community Support grants were received from Cardinia Shire Council and Melbourne Water.
 - (c) Our application for restoration work of the Charcoal Grader was again unsuccessful
 - (d) Pending grants are for the 2017 Heritage Festival, the Health and Safety Facility and for Shiprock Falls Improvements.
 - (4) Festival and Events
 - (a) Our annual Kurth Kiln Heritage Festival was well attended
 - (b) Two Senior Events were held during October, Supported by both Cardinia and Yarra Ranges Councils and the Kooweerup Regional Health Organisation
 - (c) Promotional presentations were given at the Lilydale Library and the Probus Club
 - (5) Functions attended by members of the Friends of Kurth Kiln group were:
 - (a) In Yarra Ranges
 - (i) The Local Writers Meeting, Developing Sound Financial Practices, Code of Environmental Practices, Good Marketing Design, Citizen Science, Atlas of Living Australia, Environmental Volunteer Celebration, National Day of Thanks

- (b) Cardinia Shire
 - (i) Consultation for International Safe Communities, Art in the Garden at Sue Jarvis, Cardinia Annual Christmas Celebration,
- (c) Parks Victoria
 - (i) Fire Operation Plan Meeting in Woori Yallock, Caught on Camera Project, Melbourne Region Volunteer Day,
- (d) Other Groups
 - (i) Helmeted Honeyeaters Breakfast with the Birds, Wandin Rotary Club Australia Day Breakfast, Cardinia Environment Coalition AGM, Friends of Hoddles Creek Native Orchids Presentation, Heritage at Emerald Museum, SREA Meetings
 - ii. Acceptance of the Activity Report was moved by Ursula, seconded by Joe and carried
- c. Treasurer's Report
 - i. In the absence of the Treasurer, the Report listed below was presented to the meeting

Kurth Kiln Cash book 2015 - 2016						
Date	chq/rec	Details	Receipts	Expend	Balance	
1.7.15					\$12,219.77	
15.7.15	238	Printing Newsletter		\$42.50		
15.7.15	239	Postage		\$21.00		
16.7.15		Donation	\$115.00		\$12,271.27	
10.8.15		Membership	\$25.00			
17.8.15	240	DEPI - plants		\$2,198.02		
28.8.15		M'ship/donation	\$78.00		\$10,176.25	
25.9.15		Membership	\$75.00			
25.9.15	195	Maryknoll		\$1,489.98	\$8,761.27	
12.10.15		Deposit	\$210.30		\$8,971.57	
12.10.15	242	Petty Cash		\$50.00	\$8,921.57	
22.10.15	241	Klink		\$1,243.07	\$7,678.50	
19.11.15		Yarra Ranges Council	\$4,900.00		\$12,578.50	
13.01.16	243	Banner		\$275.00	\$12,303.50	
25.01.16		Melbourne Water	\$550.00		\$12,853.50	
01.02.16		Membership	\$30.00		\$12,883.50	
25.02.16		Cardinia Shire	\$200.00		\$13,083.50	
04.04.16		Membership	\$20.00		\$13,103.50	
11.04.16		Kennards Hire		\$730.00	\$12,373.50	
28.04.06		Cardinia Shire	\$2,150.00		\$14,523.50	
29.04.16	245	Red Cross		\$810.00	\$13,713.50	
17.05.16	246	Australian Traffic Control		\$330.00	\$13,383.50	
03.06.16	247	Willy Wagtails		\$600.00	\$12,783.50	
08.06.16		DEPI Vic Gov grant	\$4,263.00		\$17,046.50	
09.06.06		Membership	\$20.00		\$17,066.50	
24.06.16	250	Klink		\$323.00	\$16,743.50	

ii. Treasurer's Note

Committed funds	as at 30 June 2016	Funds Committed	
Volunteer Grants first aid		\$4,263.00	
GVESHO (auditor)		\$1,500.00	
Booklet Grant (YRC)		\$4,900.00	
M/W Grant		\$550.00	
Total funds committed		\$11,213.00	available Funds \$5647.35

iii. The Treasurer will submit an audited Statement within one month from the date of meeting to the Department of Justice in accordance with Incorporated Organisation Standards

iv. Acceptance of the Treasurer's Report was moved by Glen, seconded by Joe and carried

4. Elections

a. Executive Committee

i. In the absence of additional council nominations, the committee members for the year 2015-2016 were declared re-elected for the respective executive positions for the 2016-217 year

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|--------------------|-----------------------|
| (1) President | Craig Bankowski. |
| (2) Vice-President | Glen Binstead. |
| (3) Treasurer. | Henriette Van Niekerk |
| (4) ACT Secretary/ | Alfred Klink |

ii. Acceptance of the Committee Nominations was moved by Glen, seconded by Joe and carried

b. Management Committee

i. Members were invited to nominate for the various operational positions available within the friends group, and the following members were nominated and did accept the nomination:

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|----------------------------|---------------------|
| (1) Minutes Secretary. | Bev van der Heyden |
| (2) Public Officer. | Alfred Klink |
| (3) Maintenance Manager | Joe Radacaj. |
| (4) Environmental Officer. | Jasper Hails |
| (5) Heritage Officer | Joe Radacaj |
| (6) Newsletter Editor. | Meredith Bryce |
| (7) Proof Reader. | Judy Parker |
| (8) Social Coordinator. | Carmel Hails |
| (9) Festival Coordinator. | Henriëtte v Niekerk |
| (10) Catering Manager. | Jan Binstead |
| (11) Handy Man. | Ron Clarke |
| (12) Records. | Ursula Klink |

ii. Acceptance of Management Committee Nominations was moved by Alfred, seconded by Ursula and carried

5. Meeting Closure

a. There being no Special Items scheduled for discussion, the meeting closed at 10:45am

b. The Annual General Meeting was followed immediately by the group's monthly meeting / working bee for October.

Your Committee